



PARK HOTEL ALEXANDRA

HOTEL RESERVATION FORM SEA Focus (21 -28 January 2019)

Hotel rooms are available exclusively for guests and their accompanying persons for the **SEA Focus** held at Gillman Barracks only. Please fill in the hotel reservation form should you wish to make room reservation and fax or email directly to:

Attention : Jennifer Xue Address : **Park Hotel Alexandra, Singapore**
DID : 65 6828 8826 323 Alexandra Road
Fax : 65 6828 8822 Singapore 159972
Email : jennifer.xue@parkhotelgroup.com Website : www.parkhotelgroup.com

Personal Particulars

Name (Prof. / Dr. / Mr. / Mrs / Ms): _____

Organization: _____

Telephone: _____ Email: _____ (Compulsory)

Accommodation Details

Arrival Date: _____ Flight No.: _____ Arrival Time: _____

Departure Date: _____ Flight No. : _____ Departure Time: _____

Room Rates (per room per night) in Singapore Dollars

Superior Room	Single/ Twin: S\$165.00++	<input type="checkbox"/> Single	<input type="checkbox"/> Twin <i>(Please select)</i>
Deluxe Room	Single/ Twin: S\$185.00++	<input type="checkbox"/> Single	<input type="checkbox"/> Twin <i>(Please select)</i>

- Room rate for superior and deluxe is inclusive of internet only.
- Breakfast can be included at additional \$10++ per person per day
- 01-way transfer will be provided on fixed timing for conference dates should there be more than 08 rooms confirmed This will be informed to the guest upon check in
- Above room rate will be valid until 30 November 2018 after which room type and room rate will be subjected to availability

Above room rates are subject to 10% service charge and 7% GST / All guestrooms are subject to room and rates availability upon confirmation

Method of Payment : Guests are responsible for settling their own bills directly with the hotel upon Check out

Credit Card to Guarantee : Amex / Visa / Mastercard / JCB ***(Please select)***

Credit Card Number : _____ Exp. Date : _____

Signature : _____

No-Show / Cancellation

Any cancellations or amendments must be made before 12pm (local time) 2 days prior to the date of arrival. Otherwise a Cancellation fee/ No-show charge equivalent to the room rate for the first night will be levied. Standard check-in time is after 1400 hours and check-out time is at 1200 hours. Early check-in is subject to availability.

323 Alexandra Road Singapore 159972
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Company Registration No. 53253790D

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