



SINGAPORE

ACCOMMODATION BOOKING FORM

**SEA Focus - Singapore Art Week 2019
22 January 2019 – 27 January 2019**

GUEST DETAILS:

First Name: Mr/ Mrs/ Ms		Last Name:	
Passport No:		Date of Birth:	
Address:			
Country:			
Tel:		Fax:	Email:
*Credit Card No:		*Card Expiry date:	

RESERVATION DETAILS: (If the information of flight is not available at this stage, please inform us once it is available)

Arrival Date:	Flight/ Time:
Departure Date:	Flight/ Time:

<u>Room Type</u>	<u>Per Room Rates</u>
<input type="checkbox"/> Premier Room	Single occupancy: SGD 260.00 ++ inclusive of daily buffet breakfast for one person with Standard in-room internet access for maximum of four devices

<input type="checkbox"/> Regent Club Premier Room	Single occupancy: SGD 310.00 ++ inclusive of Regent Club benefits (American Breakfast, Teatime and Cocktail hours with free flow alcoholic drinks and canapes buffet; and Laundry Pressing services) with Standard in-room internet access for maximum of four devices
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***Room Preferences:**

Smoking Non-Smoking King Bedded Twin Bedded

(*subject to availability)

Added Value for Complimentary Use:

One Handy Smart Phone is available in all guestrooms - guests are able to enjoy unlimited local and international calls to 10 countries. Countries included: China, Malaysia, Japan, Indonesia, USA, Hong Kong, Australia, India, South Korea, United Kingdom. Unlimited 3G Mobile internet access, interactive maps

TERMS AND CONDITIONS:

- All room rates are subject to 10% service charge and 7% GST, and rate is subject to availability.
- Check-in time is at 15:00 hours; check-out time is at 12:00 hours. Early check-in and late check-out charges will apply.
- All accommodation requests must be received no later than **Tuesday, 8 January 2019**, and confirmation at this rate is subject to room availability
- A confirmation for all accommodation and room type requests is subject to availability.
- All reservations require *credit card guarantee and will receive a confirmation number from the hotel via fax or email.
- Cancellation of a reservation must be made **48 hours** prior to arrival or a one night cancellation fee will be imposed. A one night room charge will apply to all late cancellations (after 1800 hours with 48 hours prior to arrival) A cancellation number will be provided by the hotel as proof of cancellation.
- A "No Show" charge will be levied for "No Show" based on one (1) night multiplied by the single room rate (failure to check-in and utilize the room). This will be charged to the individual.
- Any shorten stay will also result in an additional One night charge

Hotel Information:

Regent Singapore
1 Cuscaden Road, Singapore 249715
Hotel Main Tel No: (65) 6733 8888
Hotel Main Fax No: (65) 6732 8838
Website: www.regenthotels.com/singapore

Please return this reservation form to

Ms Evelyn Joseph
Sales Manager
Direct Tel No: (65) 6725 3189
Fax No: (65) 6720 6757
Email: evelyn.joseph@fourseasons.com

New email effective 1st January 2019:
evelyn.joseph@regentsingapore.com.sg